

# **MEMORANDUM**

## **Department of Budget and Finance**

To: Bob Rawls, Interim Town Administrator

From: Herb Hyman, CPPB, Procurement Manager

Through: Christopher Wallace, Budget and Finance Director

Date: May 18, 1999

Subject: Supply and Install Selective Plant Material

The attached resolution is for the supply and installation of selective plant material for various medians throughout the Town. The Town received nine (9) responses (5 bids, 1 non-responsive bid, and 3 "no bid" response) and the award is being made to the lowest responsive and responsible bidder.

Please contact me if you have any questions.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE  
BID FOR SUPPLY AND INSTALLATION OF SELECTIVE PLANT  
MATERIAL.

WHEREAS, the Town is in need of supply and installation of selective plant  
material for various medians throughout the Town; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid of EDJ Lawn  
Service, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF  
DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid of EDJ Lawn Service, Inc. for  
the supply and installation of selective plant material for various medians throughout the  
Town in the amount of \$25,673.00. Should the contractor default for any reason during the  
term of this agreement, the Town will award to the next lowest bidder.

SECTION 2. The Town Council hereby authorizes the expenditure from the Public  
Works-Landscape Account.

SECTION 3. This resolution shall take effect immediately upon its passage and  
adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999

**TOWN OF DAVIE  
PUBLIC WORKS  
MEMORANDUM**

To: Herb Hyman, Procurement Manager

From: Dan Oyler, Assistant Public Works Manager *DG Oyler*

Through: Bruce Bernard, Public Works Manager

Through: Bob Rawls, Interim Town Administrator *BR*

Date: May 10, 1999

Re: Recommendation For Award of Bid for Supply and Installation of  
Selective Plant Materials for Town Medians.

On April 7, 1999 nine bids were received for the above referenced project. Out of the nine three were no bid responses and one was non-responsive. The bids received were as follows:

EDJ Lawn Service	\$25,673.00
Siga Incorporated	\$26,019.00
Duke Landscaping	\$30,113.00
Sunshine Landscape	\$33,608.75
McCall Nursery	\$44,650.00

The Public Works Department, after review of the bids and supportive documentation, recommends that the bid for be awarded to EDJ Lawn Service, who is the lowest responsive bidder.

BID NAME: SRPL INSTALL SELECTIVE PLANT MATERIAL  
BID NUMBER: B-99-68  
ESTIMATED COST: \$25,000.00

TIME: \_\_\_\_\_  
DATE: 4/8/99

No.	CONTRACTOR'S NAME	BID AMOUNT	COMPLIES WITH SPECS	RANK
1.	ARAZOZA BROS CORP	NO BID		
2.	BUTTERFLY LANDSCAPING	NO BID		
3.	VILHA & SON	NO BID		
4.	ELAN LANDSCAPE SERVICE	NON RESPONSIVE		
5.	SUNSHINE LANDSCAPE	33,605.75		4
6.	MCCALL NURSERY	44,650.00		5
7.	DUKE LANDSCAPING	30,113.00		3
8.	SIGA INCORPORATED	26,019.00		2
9.	EDJ LAWN SERVICE	25,673.00		1
10.				

REMARKS:

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING SPECIALIST: H. H. H. H.

DATE: 4/8/99

WITNESS: \_\_\_\_\_

DATE: \_\_\_\_\_

TOWN OF DAVIE  
PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER 001-0701-541-0425 BUDGET ITEM & DESCRIPTION EDW MAINT. LANDSCAPING APPROXIMATE COST \$25,000  
LANDSCAPING SELECTIVE PLANT MATERIAL  
METHOD OF PROCUREMENT (check the one that applies)

☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source \_\_\_\_\_

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed \_\_\_\_\_  
Department Head

Have Funds been Reserved REQN. 17813

Date 3/18/99 Signed AW

Signed \_\_\_\_\_  
Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
<u>EDJ LAWN SERVICE</u>		<u>\$25,673.00</u>
<u>SIGA INCORPORATED</u>		<u>24,019.00</u>
<u>DUKE LANDSCAPING</u>		<u>30,113.00</u>
<u>SONSHINE LANDSCAPE</u>		<u>33,608.75</u>
<u>MCCALL NURSERY</u>		<u>44,658.00</u>
<u>ARAZOZA BROS. CORP</u>		<u>NO BID</u>
<u>BUTTERFLY LANDSCAPING</u>		<u>NO BID</u>
<u>VILA &amp; SON</u>		<u>NO BID</u>
<u>ELAN LANDSCAPE SERVICES</u>		<u>NON RESPONSIVE</u>

Signed H. Hubby  
Purchasing Specialist

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
<u>EDJ LAWN SERVICE</u>	<u>\$25,673.00</u>

Signed \_\_\_\_\_  
Town Administrator